



San Luis Obispo County FireSafe Council

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San Luis Obispo County Community Fire Safe Council

Executive Committee Meeting Agenda

October 27, 2011

3:30 -5:00

Board of Supervisor's Conference Room

County Government Center

Meeting called to order at 1532 by President Patterson

Attending:

Jim Patterson, President	Jim Harrison, Vice President
Dan Dulitz, Vice President	Steve Negro, Secretary
Bob Neumann, Treasurer	Leon Goldin, Executive Committee Member
Roy Parsons, Board Member	Martin Scott, Board Member

Alan Peters, CAL FIRE Greg Alex, CAL FIRE

Dan Turner, Business Manager

a) YTD Financial status-Dan Turner

a) Grant and Operating Budget status (attachment)

Dan Turner presented current operating and grants status budgets

Motion to accept-Dulitz, Second Neumann; unanimous approval

b) Mission Community Bank- Electronic Bill Pay Changes

Dan Turner presented that we are still having challenges with the new electronic bill payment system from Mission Community Bank. Their new third party provider's system does not allow for minimum of two approvers, or separation of bill submitter and approval. Discussion was to continue to pursue alternate providers that do allow for two approvers, check with other non-profits to see if they have same issue. FSC does not want to change current policy that requires two approvers.

b) FSC Liability Insurance renewal

Presentation of cost comparisons on General and Directors and Officers Liability insurance. Current provider is State Farm (proposal \$xxxxx; Non-Profits Alliance; EC Loomis Insurance Broker (proposal \$ XXXX). Motion to accept EC Loomis proposal by Dulitz; Second by Goldin; unanimous approval.

c) CFSC Grant Clearinghouse update

a) Award of 2012 State Fire Safe Council Grant

1. Final acceptance paperwork due to State FSC 11/4/2011

We are tentatively awarded the \$200,000 2012 State FSC grant application we submitted. We have until Nov 4 to submit follow up information requests; no problem accomplishing.

Motion to approve grant award by Harrison; second by Negro; unanimous approval.



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b) 2010 Grant 383- Countywide Chipping (attachment)

1. Closing Out Grant Status report- Dan Turner

2010 383 grant is closing and we are finalizing reporting on expenditures and recommend some late allocations adjustments to expend all of the funds. CALFIRE presented a request for funds to be reallocated from their projects that had savings from original budget. Specific allocation changes are:

Add \$6,566 to mastication demo project

Add \$4,330 to Squire Canyon road project

Add \$3,464 to Las Encinas project

Motion to approve Harrison; second by ; unanimous approval

2. Mastication demonstration project-Alan Peters CAL FIRE

Alan Peters gave a summary of the upcoming mastication demonstration project in Davis Canyon area. State Parks has approved the environmental as an addendum to the previous project in Coon Creek. Will use two local vendors (Terra Track and SLO Mow) to determine capabilities in a side by side demonstration, bids reviewed. There was discussion about proposal's wording and direction to validate that test areas were similar and valid assessments were conducted. News media will be invited to attend the demo. Director Goldin expressed concern regarding media attendance.

a. Contract approvals for Terra Track and SLO MOW

Motion to approve additional funds and contracts with two demo vendors by Harrison; second by Negro; unanimous approval

c) 2011 Grant 182 - See Canyon area (attachment)

1. Status update-Alan Peters

Short update was provided on project status by CAL FIRE staff; chipping by Solid Oak Tree Management is completed, residents very happy. Cuesta crews have been working further up Davis Canyon. With apparent denial of 2012 grant to continue Phase 3 of See Canyon project may return with request to redirect Phase 2 funding. NO action required

3. APCD Burn Permit Fee change- Does the Fire Safe Council want to take a position?

Carry over item from September BOD meeting. Discussion regarding change in APCD Burn permit fees has created a conflict for CALFIRE station personnel and Chief Lewin has advised APCD Officer Larry Allen that CAL FIRE will no longer issue APCD permits. APCD fees have changed from \$0 to \$10 to \$25 and now to \$50. Directors Parsons and Scott expressed concern that the latest price hike is too much and will cause people to burn without permits or not burn; allowing a build-up of flammable debris on the property. Much of his debris is from people creating their defensible space. Parsons stated that the Cattlemen's Assn. believes the APCD is using the permit fee to discourage burning. He believes that CAL FIRE should issue all the permits, receive the money and APCD just monitor the air. The 12 member APCD Board of Directors is comprised of the 5 County Supervisors and a representative from each of the 7 cities. State law requires burn permits during fire season (restricted to Agriculture burning); during the non-fire season burn permits from CALFIRE are not required.



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Jim Patterson will invite APCD Larry Allen to attend a FSC Board of Directors meeting and will try to facilitate a meeting between CAL FIRE, APCD, and Fire Safe Council to determine if they can find common ground. Scheduled for Wednesday Nov.23. Potential FSC BOD attendees: Patterson, Parsons, Harrison, Negro, Scott; full BOD to be informed.

4. 2011 Strategic Plan—Goals and Objectives

a) Synchronize Business Plan language to By-Laws

Pres Patterson and V.Pres Dulitz reported they are continuing to synchronize the By Laws, Policies and Business Plan. Expect to present their final work at the January annual meeting. No action required

b) Review “Prudent Reserve” language maximum dollar amount

Per direction from September Board of Directors meeting the policy will reflect a change in the Prudent Reserve from \$5,000 to \$10,000.

5. November Board of Directors meeting

a) Location: SLO Veterans Hall

b) Date: Thursday November 17th (reschedule due to Thanksgiving)

c) Schedule conflict for President Patterson

President Patterson will not be able to attend the November Board of Directors meeting; Vice President Harrison will preside.

Agenda items:

- *APCD burn permit issue*
- *Cambria Bridge Street-Covell Ranch mastication project*
- *January annual meeting*
 - *Program suggestions*
 - *Awards and recognitions*
 - *BBQ*

6. Roundtable



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- *Alan Peters advised that they were not successful in the Western States Forester grant application.*
- *Alan Peters asked for FSC support for Bridge Street-Covell Ranch project. He explained the current status of the project being reviewed for Minor Use permit and possible Coastal Commission permit. First County Planning hearing recommended a Minor Use permit; a second hearing is scheduled for Dec 2. President Patterson asked that it be on the November BOD agenda.*

Meeting adjourned at 1650